



Tenafly Police Department
 100 Riveredge Road
 Tenafly, NJ 07670
 (201) 568-5100



Soliciting / Canvassing Permit Application

Applicant's Name: _____

Street Address: _____

City, State, ZIP: _____

Telephone No: _____

Email Address: _____

Date of Birth: _____ Place of Birth: _____

Height: _____ Weight: _____ Hair: _____ Eyes: _____ Race: _____

Social Security #: _____

Driver's License #: _____ State: _____

(Attach legible color copy of DL or other government photo ID)

Have you ever been convicted of a crime that has not been expunged or sealed? _____

If so, please explain: _____

Business Name: _____

(Attach legible copy of business card or company letterhead)

Street Address: _____

City, State, ZIP: _____

Telephone No: _____ Fax: _____

Description of product or services to be sold: _____

Do you have a New Jersey State Veterans Peddler's License? _____

I have read the attached Tenafly Borough Code Section 4-4 and I do agree to abide by the regulations therein.

 Signature Date

For Official Use Only – To Be Completed by TPD	
Tenafly PD CAD # TY - _____ - _____	
Application Received By: _____	
<input type="checkbox"/> Background Check	<input type="checkbox"/> ID Copies <input type="checkbox"/> \$50 Fee Received
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied Date: _____



Tenafly Police Department

Soliciting / Canvassing Permit Application Directions



1. Read the attached copy of Tenafly Borough Code Section 4-4 entitled "Canvassing and Soliciting".
2. Complete the attached Solicitor / Canvassing Permit Application. Please type or PRINT legibly. Sign and date the application when complete.
3. Attach a legible color copy of your driver's license or other government photo identification. If you do not have a current government-issued photo-ID, please contact our Detective Bureau for further instructions on how you can verify and provide proof of your identity.
4. Attach a legible copy of your business card or company letterhead that lists your business name, address, phone number and / or email contact information.
5. Applications are accepted by appointment only. Please contact our Detective Bureau at (201) 568-5100 to make an appointment to submit your application during business hours.
6. A thorough background check of the applicant will be conducted by the Tenafly Police Department before any soliciting permit is issued. Providing false, misleading, or inaccurate information within your application will result in the denial of your permit to solicit within the Borough of Tenafly. Background checks will take approximately 5 to 7 business days to complete after you have submitted the application and all required supporting documents.
7. If your application is approved, you will be required to pay the \$50.00 fee before your photo-ID solicitation permit is issued. This photo-ID permit must be displayed on your person while going door to door in Tenafly. If your permit is approved, a detective will provide you with further instructions on how to pay the required \$50.00 fee and pick-up your permit / identification card. Please note: Check or money order only, cash is not accepted.
8. If you have any questions about the application process, please contact Detective Sergeant Wayne Hall at (201) 568-5100 or via email at: whall@tenafly.net

Tenafly Borough Code

§ 4-4. CANVASSING AND SOLICITING

§ 4-4.1. Permit Required.

[Ord. No. 778 § 1; Ord. No. 09-27 § 1]

No person shall canvass, solicit or call house-to-house within the Borough limits for any commercial purpose without first having reported to and received a written permit and identification card from the Chief of Police or having fully complied with all of the terms, conditions and provisions of this section.

§ 4-4.2. Application for Permit; Investigation.

[Ord. No. 778 § 2; Ord. No. 05-19 § 1; Ord. No. 2018-14]

The Chief of Police of the Borough, or in his/her absence the officer in charge at Police Headquarters, shall have power to issue a general Canvassing Permit and an identification card to all applicants who comply with all of the terms, conditions and provisions of this section. The Chief of Police shall have a period of five days in which to investigate any applicant before the issuance of permit to the applicant.

§ 4-4.3. Contents of Permit.

[Ord. No. 778 § 3; Ord. No. 04-30]

The permit shall specify the period of time that the permit will be in effect, and contain the applicant's full name, address, age, height, weight, place of birth, whether married or single, length and place of residence, whether or not previously arrested or convicted of any crime, the name and address of the employer, a description of the project for which the canvasser is working, and a recent photograph of the permittee.

§ 4-4.4. Denial to Issue Permit.

[Ord. No. 778 § 3; Ord. No. 04-30]

A permit shall not be issued in any case where the investigation of the issuing authority shows that the applicant is not of good character, or that the applicant is canvassing or engaged in a project not entirely free from fraud or misrepresentation.

§ 4-4.5. Fees; Expiration.

[Ord. No. 778 § 3; Ord. No. 984 § 1; Ord. No. 1004 § 1; Ord. No. 1157 § 8; New; Ord. No. 05-19 § 2; Ord. No. 2018-14]

Before a permit shall be issued to any applicant, there shall be paid a fee of \$50 for each permit issued. All permits shall expire, unless otherwise particularly specified, one year from the date of issue.

§ 4-4.6. Revocation of Permit.

[Ord. No. 778 § 3; Ord. No. 04-30]

The permit may be revoked at any time by the issuing authority for failure or refusal on the part of the permittee to comply with the terms, conditions and provisions of this section.

Tenafly Borough Code

§ 4-4. CANVASSING AND SOLICITING (Continued)

§ 4-4.7. Contents and Numbering of Identification Card.

[Ord. No. 778 § 3; Ord. No. 04-30]

The identification card shall bear a number corresponding with the number on the written permit simultaneously issued and shall bear the words "Tenafly Canvassing Permit."

§ 4-4.8. Identification Card to Be Displayed.

[Ord. No. 778 § 4; Ord. No. 05-19 § 3]

The identification card, when issued, shall be displayed by the permittee on his outermost clothing so it is clearly visible while engaged in canvassing, soliciting, distributing or calling from house to house within the Borough limits.

§ 4-4.9. Conduct of Permittee.

[Ord. No. 778 § 5; Ord. No. 14-05; Ord. No. 2018-14]

Permittees shall have the right to canvass within the Borough during the hours from 9:00 a.m. to 9:00 p.m. and shall be courteous and conduct themselves in a lawful manner at all times.

§ 4-4.10. Transactions Not Requiring License.

[Ord. No. 778 § 6; Ord. No. 09-27 § 2]

The terms of this section shall not be held to include the acts of persons selling personal property at wholesale to retailers in such articles; nor to merchants or their employees engaged in the act of delivering newspapers, advertising circulars and/or goods in the regular course of the business or the collection of payments therefor; nor to any public utility which is subject to regulation by the Board of Public Utility Commissioners of New Jersey and its duly authorized representatives or agents, when carrying an identification card, badge or insignia issued by such public utility; nor to any political, religious or charitable organization.

§ 4-4.11. Licenses for Veterans and Exempt Firemen.

[Ord. No. 778 § 7]

Issuance of licenses to honorably discharged soldiers, sailors, marines and exempt firemen shall be in strict compliance with N.J.S.A. 45:24-9.1.