

TENAFLY FIRE DEPARTMENT
Borough of Tenafly
100 Riveredge Road, Tenafly, NJ 07670

Bureau of Fire Prevention
Wm. Kent Yates, FIRE OFFICIAL

201-568-9269

SHELTER IN A PLACE OF WORSHIP
PERMIT REQUIREMENTS

The use of any Group A-4 use, place of worship, as a shelter with a maximum permitted occupant load of 14 persons, for 14 or fewer consecutive days, for not more than 49 days in a year in accordance with Section 408.15 of the State Fire Prevention Code:

Each application for a permit shall include a fire safety and evacuation plan that shall include, but not be limited to the following:

1. Number of persons
2. Number of adult supervisors
3. Fire drill procedures
4. Procedure for accounting for guests after evacuation has been completed
5. The preferred means, and any alternative, for notifying guests of a fire or other emergency
6. The preferred means, and any alternative, for reporting fires or other emergencies to the fire department or emergency response organization
7. The type of fire protection system(s) provided
8. Floor plan

A Floor plan of the building, or portion thereof, to be occupied, which identifies the location of the following:

1. Exits
2. Proposed sleeping area
3. Primary evacuation route
4. Secondary evacuation route
5. Accessible egress route(s), if available
6. Fire alarm enunciator and control panel, if any
7. Manual fire alarm pull stations, if any

The means of egress for the sleeping area shall comply with Sections 408.15.41 through 408.15.4.4 of the State Fire Prevention Code.

The building or fire area containing the hospitality room shall be provided with an approved automatic fire detection system consisting of smoke detectors installed in accordance with the *Uniform Construction Code*.

A fire drill shall be conducted in accordance with the approved fire safety and evacuation plan upon arrival of all guests.

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There shall be a minimum of two (2) adult supervisors, at least eighteen (18) year of age, at all times the building is being used as a shelter.